



Land Incident Occurs

Is it a medical or other type of **Emergency**?

Call **911** and wait for emergency responders

No

Is the incident of a **medical** nature but not an emergency?

Yes

On festival day, advise where to seek first aid treatment. During a practice, if necessary, make arrangements for transportation to seek treatment.

No

Address the issue in a polite and respectful manner. If the situation escalates, do not engage in confrontational behaviour. If unable to resolve the issue, on festival race day, contact or have someone contact, your Committee Chair (supervisor), the Safety and Security Chair or the Festival Chair. During a practice or other festival activity, contact the volunteer supervising the activity. If required, call city police.

The appropriate person fills out an incident report

Notify the SA President

What is an Incident

A minor incident is a situation that adversely affects the completion of a task and that may or may not include property damage or an injury requiring first aid treatment. The situation typically requires immediate attention and can include breaking rules or failing to follow instructions.

A major incident includes any situation that requires the assistance of police or emergency services (EMS), requires immediate medical attention or a condition that exposes someone to a significant health or safety risk.

An accident will also qualify as an incident